

## The Town of Kingston Springs City Commission Meeting

Detailed Minutes are available on disk in the City Recorders Office.

1 **McLeroy called the October 16, 2008 Kingston Springs City Commission meeting to order at 7:01 pm.**

1a **Commissioners in Attendance**

Gary Corlew  
Pam Lorenz  
John McLeroy  
Jim Schippers

1b **Commissioners not in Attendance**

Craig Kitch

1c **Staff In Attendance - Not Voting**

Laurie Cooper, City Manager  
Debbie Finch, Assistant City Manager/Recorder  
Larry Craig, City Attorney  
Clint Biggers, Director of Public Works  
Eugene Ivey, Chief of Police/Fire  
Brandy Miniati, Park Director

1d **McLeroy declared there was a quorum.**

2 **The City Commission minutes for the September 18, 2008 meeting have been circulated.**

**Corrections to the minutes:**

None

**Motion to approve the minutes:**

Lorenz

Second:

Schippers

**Those in favor of the motion:**

Corlew, Lorenz, McLeroy, Schippers

**Those opposed to the motion:**

None

**The motion passed / failed:**

Passed

2a **Approval of the agenda:**

**Motion to approve the agenda:**

Lorenz

Second:

Schippers

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Those in favor of the motion:

Corlew, Lorenz, McLeroy, Schippers

Those opposed to the motion:

None

The motion passed / failed:

Passed

### 3 Commissioners announcements:

No announcements

### 4 Community Input:

Buddy Wilkes property owner of 108 Ellersly Way. Mr. Wilkes asked the board not to approve an extension for Mr. Ron Merville. He stated that the subdivision was not moving in the direction it should be. Roads are not paved, etc. and it is making it difficult to sell his property.

Amanda Sparkman and Stephanie McGaha, Harpeth High School teachers, spoke to the commission about a convenience recycling center, which is a project of their Student Council. They requested to be placed on the agenda for next month.

### 5 Department Reports:

Lorenz stated that the court revenue was up \$5,000 dollars compared to a year ago. She stated that this shows the department is working hard. Great Job!

McLeroy agreed with Lorenz and commended the department as well. He also commended the Public Works Dept. for changing the equipment from chlorine to bleach which would save on the water bill and the cost of chlorine. He thanked the department.

Motion to approve the Department Reports:

Schippers

Second:

Lorenz

Those in favor of the motion:

Corlew, Lorenz, McLeroy, Schippers

Those opposed to the motion:

None

The motion passed / failed:

Passed

### 6 Updates:

Cooper reported that the 10 Year Road Plan was moving forward. The software is up and running and field work is being done.

### 7 Unfinished Business:

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**7a Second Reading - Ordinance 08-005 - Amending Ordinance 07-001 the 2007-2008 Budget:**

**Motion:** To approve on second reading:

**Corlew**

**Second:**

**Lorenz**

**Those in favor of the motion:**

**Corlew, Lorenz, McLeroy, Schippers**

**Those opposed to the motion:**

**None**

**The motion passed / failed:**

**Passed**

**7a Second Reading - Ordinance 08-006 - Amending Ordinance 05-012 the sign Ordinance:**

**Motion:** To approve on second reading:

**Lorenz**

**Second:**

**Schippers**

**Those in favor of the motion:**

**Corlew, Lorenz, McLeroy, Schippers**

**Those opposed to the motion:**

**None**

**The motion passed / failed:**

**Passed**

**7c Uncollectible Sewer Debt:**

Cooper reported to the board that the uncollectible debt that was presented to them last month was for a six month period. The water department is still playing catch up. The amount will go down. If the town decided to collect a sewer deposit, they would be responsible for the collection. The water department does not collect the deposits. We could expect 10 to 15 applications a month.

City Attorney, Larry Craig suggested that they have a service fee not a deposit. The customer would fill out an application for service, pay the service fee which gives them the right to service and is not refundable. They would complete the application and pay the service fee at city hall and then go to the water department.

The board requested that the service fee be placed on the November agenda for discussion.

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Motion: To approve the \$1,445.98 in uncollectable debt.

[Lorenz](#)

Second:

[Corlew](#)

Those in favor of the motion:

[Corlew, Lorenz, McLeroy, Schippers](#)

Those opposed to the motion:

[None](#)

The motion passed / failed:

[Passed](#)

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**8 New Business**

**8a Discussion of updates to park rules:**

Craig stated that you can't put everything that applies on one sign. He suggested that you put on the sign that a full copy of the rules and regulations could be seen at city hall.

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**8b Resolution 08-003 - Adoption of Identity Theft Policy:**

Motion to approve:

[Lorenz](#)

Second:

[Schippers](#)

Those in favor of the motion:

[Corlew, Lorenz, McLeroy, Schippers](#)

Those opposed to the motion:

[None](#)

The motion passed / failed:

[Passed](#)

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**8c Ellersly Update:**

[Cooper](#) reported to the board that [Mr. Merville's Subdivision Development Agreement](#) expires March 7, 2009. She also stated that she has received complaints from the builders regarding the progress of the subdivision.

[McLeroy](#) made a motion to suspend the rules to allow [Mr. Merville](#) to answer questions. The motion was seconded by [Schippers](#) and carried unanimously.

[McLeroy](#) asked [Mr. Merville](#) if he was planning on asking for an extension. [Mr. Merville](#) replied that he did not know.

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After a lengthy discussion Mr. Merville requested to be put on the November agenda. He committed to having the following done by the November City Commission meeting: dates for completion of projects and to have binder down from the entry way to the first round in the subdivision.

McLeroy told Mr. Merville that they would like to see some progress and he encouraged him to have the sidewalks by the November meeting as well.

### 8d Board Appointments:

Motion to reappoint Steve Stewart and Tony Campbell to the Board of Zoning Appeals:

Lorenz

Second:

Corlew

Those in favor of the motion:

Corlew, Lorenz, McLeroy, Schippers

Those opposed to the motion:

None

The motion passed / failed:

Passed

Motion to reappoint Marie Spafford to the Park and Tree Board:

Lorenz

Second:

Corlew

Those in favor of the motion:

Corlew, Lorenz, McLeroy, Schippers

Those opposed to the motion:

None

The motion passed / failed:

Passed

McLeroy requested that the appointments of the Sign and Construction Appeals Board be put on next months agenda. He had not spoken with Cindy Sinclair or Lance Smith about their re-appointments.

McLeroy appointed Stan Wruble to the Regional Planning Commission. Mr. Wruble will be filling the vacated seat of David Risner.

### 8e Award of Bids for road improvements and equipment for replacement of

Motion to declare PRI Pavement Restorations, Inc. of Milan, TN as the low bidder and to accept their bid of \$125,588.98. The \$25, 588.98 over the budgeted amount for road work will be taken from Adequate Facility Taxes:

Corlew

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**Second:**

**Schippers**

**Those in favor of the motion:**

**Corlew, McLeroy, Schippers**

**Those opposed to the motion:**

**Lorenz**

**The motion passed / failed:**

**Passed**

**Motion to allow the city manager to shop for a vendor (No bids were received):**

**Lorenz**

**Second:**

**Schippers**

**Those in favor of the motion:**

**Corlew, Lorenz, McLeroy, Schippers**

**Those opposed to the motion:**

**None**

**The motion passed / failed:**

**Passed**

**8f Set Date for Retreat:**

**The board set the retreat date for February 7, 2009. The retreat will be held at the Beck Meeting Hall.**

**9 Planning Commission Update:**

**McLeroy gave the following update for the planning commission:**

- ▶ Will Andrews - Subdivision Plat on South Harpeth was approved.**
- ▶ Discussion with the United Methodist Church in regards to building a fellowship hall and rezoning to C-1.**

**10 Joint Economic Community Development Board Update:**

**Mrs. Cooper updated the board on the Joint Economic Community Development Board:**

- ▶ Budget issues appear to be settled.**
- ▶ Advertising for employees to replace those that lost their positions.**

**11 Other (Discussion Only):**

**Cooper reported to the board that the downtown businesses were going to have "Trick Or Treat" and hand out candy between 5:00 and 8:00 pm.**

**11 Adjourn:**

**Motion to adjourn at 9:45 p.m.**

**Lorenz**

**Second:**

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**Schippers**

**Those in favor of the motion:**

**Corlew, Lorenz, McLeroy, Schippers**

**Those opposed to the motion:**

**None**

**The motion passed / failed:**

**Passed**

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**12 Signatures:**

**Mayor, John McLeroy \_\_\_\_\_**

**Recorder, Debbie K. Finch \_\_\_\_\_**