

KINGSTON SPRINGS CITY COMMISSION – NOVEMBER 19, 2009

Call to Order: The meeting was called to order by John McLeroy at 7:00 p.m. at the Beck Meeting Hall.

Commissioners in attendance: Gary Corlew, Craig Kitch, Pam Lorenz, John McLeroy and Jim Schippers

In attendance not voting: Laurie Cooper, Larry Craig, Debbie Finch, Clint Biggers, Eugene Ivey

Quorum: John McLeroy declared there was a quorum.

Approval of Minutes: The October 15, 2009 minutes were circulated. There were no corrections. The minutes were approved on a motion by Craig Kitch and seconded by Jim Schippers with a unanimous vote.

Approval of Agenda: Laurie Cooper requested that (8M) Secondary Meters and (8N) Additional Funds needed to purchase new sewer vehicle be added to the agenda under new business. The agenda was approved with the above additions on a motion by Craig Kitch and a second by Gary Corlew with a unanimous vote.

Announcements from Commissioners: Gary Corlew stated that the 5K Run was a great success and thanked everyone involved.

Community Input: Chris Neese, Chamber Director (122 Steel Drive in Ashland City) stated to the board and public that the chamber was restructuring their By-Laws, and had moved to a new location. He also stated that tickets could be purchased for the annual Christmas party being held on December 11, 2009. The event is open to members and future members. The Grinch made a surprise visit.

Department Reports: Jim Schippers made a motion to approve the department reports. The motion was seconded by Gary Corlew and carried unanimously.

Laurie Cooper stated that there were 121 applicants for the 5K run. (113) participated in the run. The financial reports will be reported in the December meeting. Mrs. Cooper applauded Marie Spafford and those that helped put the event together. Next years run has been set for November 6, 2010.

Chief Ivey explained the Drug Interdiction Task Force to the commission. He stated that he felt the town's involvement would be a financial benefit for the town as well as keeping drugs off our exits. Chief Ivey asked the commission to approve letting Officer Adam Rayburn effective immediately to ride one day a week with the task force and on January 1, 2010 allow him to ride 3 days a week. The revenue from the drug stops would be a (5) way split with Kingston Springs,

Humphreys County, Dickson City, Dickson County and Cheatham County. Chief Ivey feels like within the next (3) years the revenue generated would pay Officer Rayburn's salary.

After discussion all the commissioners stated that they felt this was a good idea and were in favor of moving forward with it. Gary Corlew made a motion to allow Officer Rayburn to ride one day a week with the drug task force effective immediately and on January 1, 2010 allow him to ride (3) days a week. The motion was seconded by Craig Kitch and carried unanimously.

John McLeroy stated that he would like the newspaper to work with them by letting the public know that the town was not doing traffic control on the interstate but drug interdiction.

Chief Ivey stated that they had started on some of the construction at Fire Station 1. They met with the building inspector and had to alter some of the plans. He asked the board to approve the surplus of a refrigerator, stove and air compressor. The approval was included in the motion to approve the department reports.

Chief Ivey also stated that they had added (4) new volunteers and they were working out great. One of the volunteers will be part of the shift work the department is trying to implement.

Clint Biggers, Public Works Director stated that he had completed the state exam for Biological/Natural Operator and would know in a few weeks if he passed. He also stated that the department would be checking the street lights after the Thanksgiving holiday.

Updates: Laurie Cooper reported the following updates:

Letters were sent to the churches stating that the sign at the intersection of East Kingston Road and Luyben Hills Road would be coming down. There was no response from the churches.

Larry Craig, City Attorney explained to the board the "Hot Topic" received from MTAS in regards to Energy Code Adoption. The town will have to adopt new codes. The building inspector will attend the December meeting to give more detail.

Unfinished Business:

No unfinished business.

New Business

Resolution 09-008 – Donation to Mid Cumberland.

Pam Lorenz made a motion to approve Resolution 09-008. The motion was seconded by Gary Corlew and carried unanimously.

Resolution 09-009 – Donation to South Cheatham Library.

Jim Schippers made a motion to approve Resolution 09-009. The motion was seconded by Craig Kitch and carried unanimously.

Presentation to the Commission by James Fenton.

James Fenton presented the board with a “Three Star Certification” and thanked the town for their participation.

Uncollected Sewer Debt (Deferred from October’s meeting).

Laurie Cooper explained that due to the cycle and cut off dates it was possible to accumulate two months of pass due bills. The uncollected sewer debt is for a six month period. Craig Kitch made a motion to approve the write off of the debt. The motion was seconded by Pam Lorenz and carried unanimously.

Award of Bid for Pothole Repairs.

The bids were advertised, but the town received no bids. Gary Corlew made a motion to allow the city manager and staff to shop for a company to do the repairs. The motion was seconded by Craig Kitch and carried unanimously.

Award Bid for Request for Proposals for Collection of Unpaid Municipal Court Tickets.

Laurie Cooper explained that RFP’s were advertised. The town received one bid from Solutia PAS. There were some questions to be addressed on the bid. Pam Lorenz made a motion to award the bid and let the city manager negotiate the contract. The motion was seconded by Jim Schippers and carried unanimously.

Re-appoint Bridget Wilson to the Board of Zoning Appeals.

Pam Lorenz made a motion to re-appoint Bridget Wilson to the Board of Zoning Appeals. The motion was seconded by Gary Corlew and carried unanimously. Mrs. Wilson’s new term will be November 2009 through November 2012.

Hanging Plants on Downtown Street Lights (Pam Lorenz).

Pam Lorenz stated that she had (3) 150 gallon plastic tubs donated. She would need \$500 to rig the plastic tubs so they could be pulled for watering the hanging plants. After discussion it was decided that the surplus fire truck given to the public works department could be used for the watering. Mrs. Lorenz stated that the brackets and baskets would cost the town approximately \$2,900.00 and there would be annual cost as well. Mrs. Lorenz made a motion to set aside \$2,900.00 in the 2010-2011 Budget for the baskets and brackets. There was no second to the motion and the motion failed. Mrs. Lorenz made a motion to have the cost of the baskets and brackets considered in the 2010-2011 budget workshop. The motion was seconded by Craig Kitch and carried unanimously.

Interstate Area Improvements Update.

Laurie Cooper reported that the November 9th workshop had been canceled. The workshop has been rescheduled to December 14^{, 2009}.

Floodplain Workshop Needed.

Laurie Cooper stated that a workshop needed to be scheduled to discuss floodplain issues. The commission decided to hold this workshop with the Interstate Area Improvements workshop scheduled for December 14, 2009.

South Harpeth Bridge.

Laurie Cooper stated that the town had a contract with Bowers Construction to do repair work for the town. Mr. Bowers of Bowers Construction and Jeff Stevens, the city engineer looked at the project and feel it can be repaired for approximately \$8,600.00 including work to one of the piers. Pam Lorenz made a motion to allow Bowers Construction to make the necessary repairs not to exceed \$10,000.00. The motion was seconded by John McLeroy and carried unanimously.

Agenda Rules.

Laurie Cooper had presented the board with the agenda rules prepared in 1999 in the October meeting. The board was to review the rules and be prepared to discuss them in the November meeting. Mrs. Cooper stated that due to newer technology some of the waiting periods could be reduced. John McLeroy stated that it was not fair to the board to have to make big decisions without prior notice. He suggested that if the board was spending money they needed one day of notice prior to the meeting. Mrs. Cooper will update the policy and bring it back to the December meeting.

Secondary Meters.

Craig Kitch made a motion to approve the secondary meter refunds. The motion was seconded by Pam Lorenz and carried unanimously.

Additional Funds Needed To Purchase Sewer Vehicle.

Clint Biggers, Public Works Director explained to the board that they had approved the purchase on a new vehicle in the 2009-2010 Budget in the amount of \$27,000.00. The state bid was higher than the amount budgeted. Mr. Biggers requested that the board amend the budget by \$9,000.00 to cover the additional cost to purchase the vehicle and equip it. The additional funds will come from money that has already been set aside in the vehicle replacement funds. Gary Corlew made a motion to amend the 2009-2010 Budget by \$9,000.00 to purchase and equip the sewer vehicle. The motion was seconded by Pam Lorenz and carried unanimously.

Planning Commission Update: Laurie Cooper reported that there was a (3) lot subdivision on East Kingston Springs Road and a vacated plat by Will Andrews on South Harpeth Road. The Design Review Board is working on their manual and hopes to have it completed in January.

Joint Economic Community Development Board Update:

John McLeroy reported that the JECD Board met for their normal business meeting. There was discussion in the meeting regarding a prior employee who resigned under duress being allowed to draw unemployment. The board asked County Commissioner, Adair Schippers to address the county commission about this application for unemployment. Laurie Cooper stated that the county was aware of this application and chose not to challenge the claim for unemployment benefits.

Other.

Laurie Cooper addressed the board as to whether they wanted to hold a Commissioners Workshop and if they did a date needed to be set. The board scheduled March 13, 2010 as the workshop date.

Adjourn: Pam Lorenz made a motion to adjourn at 8:39 pm. The motion was seconded by Craig Kitch and carried unanimously.

John McLeroy, Mayor

Debbie K. Finch, Recorder