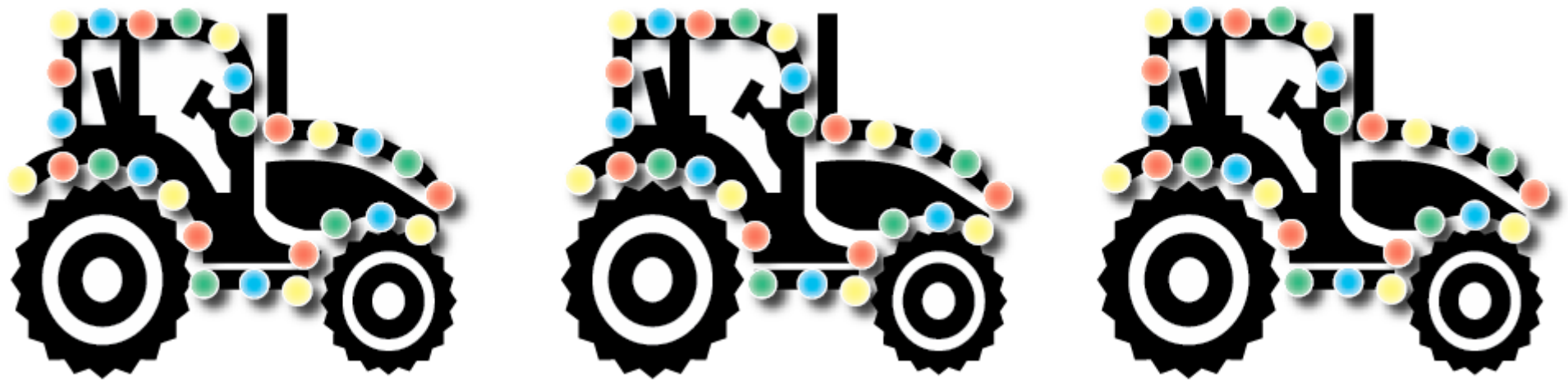
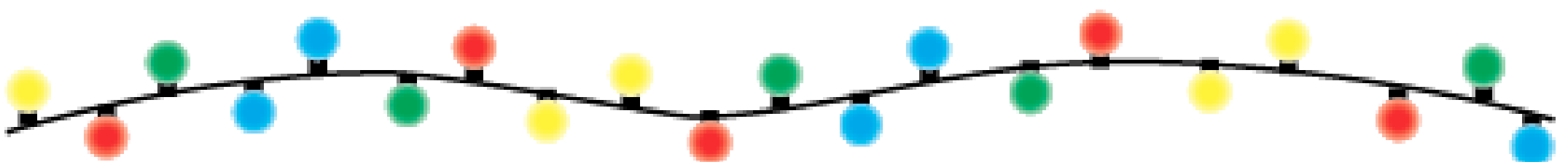


2ND ANNUAL



KINGSTON SPRINGS
LIGHTED TRACTOR PARADE
DECEMBER 7, 2019

Participant Application Packet

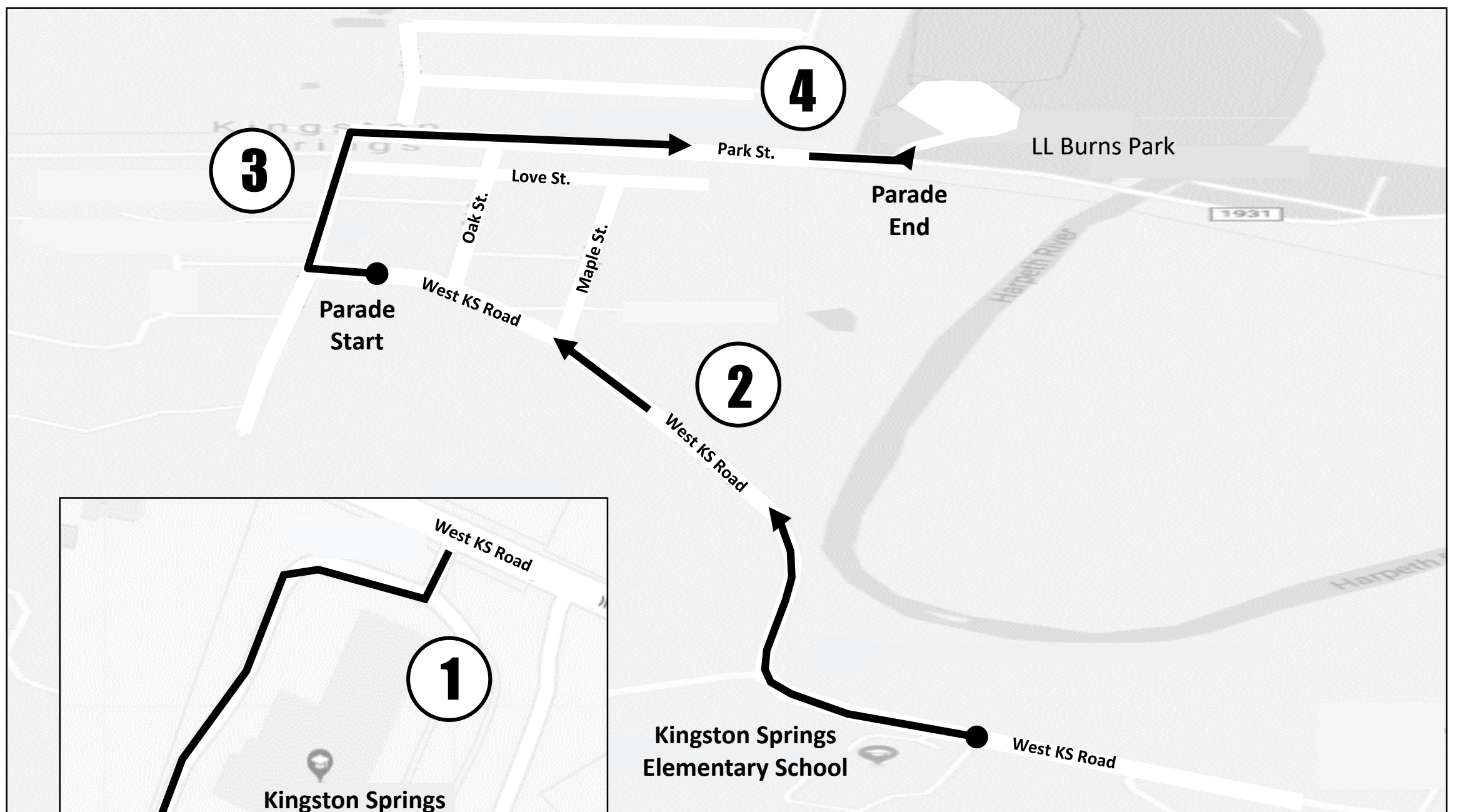


HOLIDAY LIGHTED TRACTOR PARADE RULES

Each participant must always comply with the following rules . Should any participant fail to obey the rules of the parade their group may be removed from the parade and may not be invited to participate in future events.

- **Holiday theme:** All entries must be decorated in a “Holiday Theme”. However, NO SANTA COSTUMES are allowed. There will be one official Santa in the parade riding on the last float.
- **Tractors (and trailers) only:** No trucks, cars, or side-by-sides will be allowed. Town owned vehicles will be the only exception to this rule.
- **All entries must be lighted:** If a trailer is being used, both tractor and trailer must be lighted.
- **Size Restrictions:** All entries are limited to a height of 14 feet, width of 12 feet, and length of 40 feet (tractor and trailer included).
- **Advertising:** Business may advertise on a tractor or trailer. Advertising signage is limited to an area of 6 feet x 3 feet on each side of the tractor/trailer for a total allowed advertising area of 12 feet x 6 feet
- **Generators:** All generators must be secured and kept away from any flammable materials. No refueling of generators once the parade is in motion.
- **Fire Safety:** A fire extinguisher must be present on every tractor/trailer in the parade.
- **Drivers:** All drivers must be at least 18 years of age and have a valid current driver’s license.
- **Passengers:** No riders on tractors unless in approved buddy seat. Riders on trailers must be fully on the trailer. No legs are allowed to dangle over the side of any tractor or trailer.
- **Walkers:** For safety reasons, pedestrians are not permitted as part of a tractor/trailer event entry. Pedestrians are allowed in groups only (ie: scouts, choirs, marching bands) and must be approved by the event organizers in advance.
- **Music:** Entries with music must play holiday music only.
- **Animals:** No animals are allowed in the parade, including on parade vehicles.
- **Smoking, alcohol, and Firearms:** No smoking or alcoholic beverages are allowed on any parade entry at any time on the parade route or in the staging area. No firearms are permitted on any parade entry at any time on the parade route or in the staging area.
- **Staging Area:** Tractors/Trailers will be staged behind Kingston Springs Elementary School (KSES). Once all Tractors/Trailers have been placed in order, the parade will exit KSES along West KS Road to parade start point at Main Street in downtown Kingston Springs (see included map and instructions for more details).
- **Check In:** Parade Check-In begins at 4:30pm. Tractors/Trailers will be arranged in order by event organizers. Tractors/Trailers must be at KSES no later than 5:15pm. Tractors/Trailers will leave KSES at 5:30pm and travel to the parade start point. Parade starts at 6:00pm.
- **Parade Order:** The order of entries in the parade is at the discretion of the event organizers. Parade order will be determined prior to the event and that information will be shared as soon as it’s available. However, changes may occur, and final determination of parade order will be made at the event staging area on the night of the parade.
- **Parade Flow:** All entries must be forward moving and kept at a tractor’s length distance behind the entry ahead at all times.
- **Theme:** All participants must adhere to the parade theme and must be family-oriented in nature for viewing by the general audience
- **Event Cancellation:** In the event of unsatisfactory weather conditions, the parade will be cancelled. Any cancellation notifications will be made as soon as possible on the day of the event.

PARADE ROUTE AND TIMELINE



1. Stage participants at KSES
2. Travel in order to Parade Start
3. Parade Route
4. Parade Ends at Burns Park

-
- 4:30 – 5:15:** Participants check-in with Parade Organizers at Kingston Springs Elementary School. Enter the school lot and take a right to go behind the building (by the playgrounds). Organizers will check you in and show you where to line up.
- 5:30 – 6:00:** Participants will travel in order on West KS Road to parade start at the intersection of Main St. and West KS Road (by the Church of Christ).
- 6:00:** Parade begins. Parade will begin on West KS Road, turn right onto North Main Street, turn right at the end of North Main onto Park Street, and end at Burns Park.
- Parade End:** Please be prepared to remain at Burns Park for up to 30 minutes to allow for downtown crowds to leave the event area.

WAIVER, RELEASE AND INDEMNIFICATION AGREEMENT

TOWN OF KINGSTON SPRINGS

2019 LIGHTED TRACTOR PARADE

In consideration of the privilege of participating in the event, I grant to the Town of Kingston Springs, its successors and assigns the right to record, broadcast, and otherwise use on any and all media throughout the world, my performance in the event and to use my name, likeness, voice and biographical information concerning me in the connection with promotion of Holiday Lighted Tractor parade and affiliated events. I further grant the use of the above for video and photo documentation and media purposes. I /we relinquish all further television, video, and photographic rights by virtue of our appearance.

For the same consideration I assume all risks associated with participation in the parade and to maximum extent permitted by law, I hereby agree to defend, indemnify and hold harmless all of the following who are hereafter called "the indemnified parties" being the Town of Kingston Springs, Tennessee, and its respective officers, employees, agent, successors, assigns, sponsors, members and volunteer workers from and against all and all claims, damages, liabilities, costs and expenses, including, but not limited to, reasonable attorney fees, arising out of my participation in the parade, including without limitation, any personal injuries, wrongful death, or damage to me or my personal property which I may incur as a result in participation in the Holiday Lighted Tractor Parade. It is farther understood that we/I am to furnish my own insurance in case of injury.

I also agree to and shall indemnify and hold harmless all of the indemnified parties from and against any and all claims, loses, damages, causes of action, suites, liability of every kind, including, but not limited to, expense of litigation, court costs and attorney fees, for injury or death of any person and for damage to any property arising out of or in connection with the Holiday Lighted Tractor Parade or associated events of the day the parade, whether such injury, death or damages are caused by the sole negligence of the Indemnified Agreement.

This agreement shall be governed by the laws of the state of Tennessee and the jurisdiction and venue for litigation involving the indemnified parties shall be in a court of competent jurisdiction in Cheatham County, Tennessee. THE UNDERSIGNED DOES HEREBY AGREE TO WAIVE THEIR RIGHTS TO A JURY TRIAL IN ANY LITIGATION INVOLVING THE INDEMNIFIED PARTIES.

The ultimate responsibility for the safety lies with each individual parade entry. Entries must comply with all official parade rules and implement relevant government regulations, safety code and manufacturers' recommendations and similar standards necessary to safely operate tractors floats and equipment. I/we hereby understand and agree to accept all risk of bodily injury and/or property damage which I/we may incur or cause a third party to incur as a result of my participation in the Holiday Lighted Tractor Parade in Kingston Springs, Tennessee.

This waiver, Release and Indemnification Agreement and the Parade Rules have been thoroughly read and understood and are given in consideration of the privilege to participate in the Holiday Lighted Tractor Parade. This Waiver, Release and Indemnification Agreement has been executed by the undersigned, who has the authority to execute same. Your signature indicates that you have read and understand the information presented on this form and that you or your entity agree/agrees to comply with all rules established for the Town of Kingston Spring Lighted Tractor Parade in Kingston Springs, Tennessee .

Print Name of Event Entry Host

Signature of Event Entry Host

Date

**REGISTRATION FORM
TOWN OF KINGSTON SPRINGS
2019 LIGHTED TRACTOR PARADE**

Email entry form and Waiver to: citymanager@kingstonsprings-tn.gov or drop off at KS City Hall, 396 Springs St.

Or mail to:
Lighted Tractor Parade
P.O. Box 256
Kingston Springs, TN 37082

***Signed waiver must be included with ALL entry forms.
Entry form must be received by December 2, 2019***

NAME: _____

BUSINESS NAME (if applicable): _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

VEHICLE INFORMATION

TRACTOR MAKE: _____ MODEL: _____ TRACTOR LENGTH: _____

WILL YOU BE PULLING A TRAILER: Y N TRAILER LENGTH: _____

All entries limited to a total length of 40' (tractor & trailer)

DRIVER NAME: _____

DRIVER DATE OF BIRTH: _____ DRIVER PHONE: _____

Description of entry
